

Paid Education Internship

The Meeteetse Museum District is seeking a highly qualified individual to serve as Education Intern at Meeteetse Museums, located in the mountains of northwest Wyoming, only 85 miles from Yellowstone Park. The Meeteetse Museums consist of the Charles Belden Museum of Western Photography, the Meeteetse Museum, and the First National Bank Museum (which is listed on the National Register).

Position:

The internship offered is for ten weeks/30 hours per week. A stipend of \$3,000 and a housing allowance of \$1,500 will be provided. The starting date is negotiable. While at Meeteetse Museums, the Intern Educator will gain practical experience designing and implementing programs that address the needs of a variety of youth and adult audiences, including school groups, seniors, and visitors to the museums.

Duties:

This internship is designed for students specifically interested in a career as a museum educator. The Education Intern, under the supervision of the Museum Director, would be responsible for developing and implementing educational programming that fits the mission of the Meeteetse Museum District. The Education Intern will complete a summer project that deals with developing and implementing innovative programming for visitors of all ages, as well as for a variety of groups. In addition to this project, the Intern will:

- develop partnerships with schools to develop curriculum based programs
- participate in the initial development of educational programming
- write tour scripts
- assist volunteer docents in developing educational presentations
- conduct programs for groups

Qualifications:

The ideal candidate will:

- have completed at least two years in an accredited museum studies or related program or have a bachelor's degree and be currently enrolled in a graduate program in museum studies, specializing in the field of museum education
- possess the skills needed to develop and implement a broad range of educational programming at a museum
- have advanced knowledge of western history and, to a lesser extent, natural history and western art
- possess excellent presentation/public speaking skills
- have a proficiency using Microsoft Office programs

To apply:

Please email a cover letter, your resume, unofficial transcripts, and contact information for three academic and/or professional references to: director@meeteetsemuseums.org. Please direct all correspondence to David Cunningham, Director. All materials must be received by March 28, 2014, to be considered. For additional information, please email David Cunningham

at director@meeteetsemuseums.org.