

# MEETEETSE MUSEUM DISTRICT

## MINUTES OF THE BOARD

**April 12, 2016**

President Jim Allen called the meeting of the Meeteetse Museum District to order at 7:00 p.m. on April 12, 2016 at the Belden Museum.

**Roll Call:** Board members present were: Jim Allen, Lili Turnell, Dr. Larry Todd, Dr. Mervin Larsen, and Lynn Sessions. Mary Jane Luther was absent. Also present was museum Director David Cunningham.

**Consent Agenda:** Larry Todd voted to approve the Consent Agenda. Mervin Larsen seconded the motion. All voted aye, motion carried.

**Citizens Open Forum:** None present

### **Additions to the agenda:**

<b>New Business:</b>	Audit
<b>Ongoing Business:</b>	2016 Budget; Intern Search

Lili Turnell moved to accept the additions to the agenda. Larry Todd seconded the motion. All voted aye, motion carried.

Motion to amend the agenda to include an addition to New Business, Insurance Review, was made by Lili Turnell, seconded by Larry Todd. All voted aye, motion carried.

### **New Business:**

**Special District Legislation:** the Board reviewed and discussed a summary of the major elements of HB0053 that was passed by the Wyoming legislature. A special districts task force will consider special district issues in the state and submit a report to the Joint Corporations Elections and Political Subdivisions Interim Committee prior to Sept. 15, 2016.

**Audit:** the Board received a letter from Carver, Florek & James requesting confirmation that this firm will be retained to do the Museum's financial audit. Larry Todd made a motion to approve and sign this letter; Mervin Larsen seconded the motion. All voted aye, motion carried.

**Insurance Review:** Luke Anderson of Wyoming Financial Insurance, Inc. was present to discuss current coverage of the Museum's collections. Through this policy, collections are covered at the Museum's facilities and at other locations including while in transit.

### **Ongoing Business**

**2016-2017 Budget:** Jim Allen presented the current Budget number which is significantly less than the current year's budget. The Board discussed means by which the shortfall could be addressed.

**The regular meeting was recessed at 7:45.**

**President Allen called to order the Public Budget Meeting at 7:45**

The purpose of the public budget meeting is to transfer \$7,500 from the Museums' Reserve Account to the Operations Budget. The shortfall was due to monies budgeted for and spent in the 2014-2015 fiscal year, but not posted until the 2015-2016 fiscal year. Lili Turnell voted to approve transfer of \$7,500 from the Reserve Account to the Operating Account. Larry Todd seconded the motion. All voted aye, motion carried.

**The Public Budget Meeting was adjourned at 7:50; the regular meeting was resumed.**

**Ongoing Business (continued)**

Intern Search: Museum Director David Cunningham reported that several candidates had applied for the Museum's Summer Intern position. He and the Collections Manager are conducting interviews with qualified applicants.

**Committee Reports:** None

**For the Good of the Board:** March book sales were reported at \$316.19.

**Adjournment:** President Jim Allen adjourned the meeting at 7:57.

Respectfully Submitted,

Lynn A. Sessions  
Board of Directors  
Meeteetse Museum District