

# MEETEETSE MUSEUM DISTRICT

## MINUTES OF THE BOARD

**February 11, 2014**

President Jim Allen called the regular meeting of the Meeteetse Museum District to order at 7:03 P.M. on February 11, 2014, at the Belden Museum.

**Roll call:** Board members present were; Yvonne Renner, Jim Allen, Larry Todd, Mary Jane Luther and Lynn Sessions. Museum director David Cunningham was present.

**Consent Agenda:** Larry Todd moved to approve the consent agenda. Lynn Sessions seconded the motion. All voted aye. Motion carried.

**Citizens Open Forum:** Two members of the Museum Foundation board were present, Betty Potas and Margaret Baker. The Foundation will be added to the agenda under "Additions".

### **Additions to the agenda:**

**New Business:** Correction, delete the word "Museum" to read: Meeteetse 2014 Master Plan.

Bank Museum Employee  
Museum Foundation  
Budget Training

Larry Todd moved to accept additions to the agenda as described. Mary Jane Luther seconded the motion. All voted aye, motion carried.

### **New Business:**

**Meeteetse 2014 Master Plan:** The town of Meeteetse has received funding to update the previous plan, which was done in 1971. The plan will address the direction Meeteetse is headed in the next several decades. There will be a community meeting February 25, 2014 from 5:00pm to 8:00pm. It will be held in the school cafeteria. Everyone is encouraged to participate.

**Bank Museum Employee:** Director, David Cunningham asked the board for approval to hire a part time employee for the Bank Museum. Larry Todd moved to allow David to move forward with the hiring. Yvonne Renner seconded the motion. All voted aye, motion carried.

**Museum Foundation:** David Cunningham attended the last board meeting of the Foundation and asked for a grant to fund the summer intern position previously approved by the Museum Board. Betty Potas stated the grant had been approved. After discussion it was agreed the Museum would prioritize work still needed on the Bank and provide the list to the Foundation Board before their next meeting in May.

Budget Training: There are four locations and dates in the Big Horn Basin where the training for new budget forms will be offered. President Jim Allen, Vice President Larry Todd and Treasure Lili Turnell will attend one of the offered trainings. State of Wyoming, Department of Revenue sent the Board a letter stating Meeteetse Museums is Compliant for the tax year 2014.

**Old Business:**

Board policies, review and approval: Lynn Sessions moved to approve the Ethics Handbook and the Bylaws as presented by the committee. Larry Todd seconded the motion. All voted aye, motion carried.

David will give copies to all employees. The Personnel Policies were tabled until the next meeting.

**Committee Reports:** None

**For the Good of the Board:** Yvonne Renner is updating the calendar at the Visitor Center and suggested the Museum get dates for upcoming events to her as soon as they are available. David Cunningham is firming up dates and will get them to Yvonne soon.

Larry Todd informed the board the Preserve Wyoming Conference will be held in the Big Horn Basin September 11<sup>th</sup> through 13<sup>th</sup>, 2014.

Everyone is encouraged to attend the Strategic Planning Meeting for Meeteetse Master Plan on February 25<sup>th</sup>.

Jim Allen informed the board an anonymous donation of \$11,000 had been received by the Museum.

**Adjournment:** Meeting adjourned at 8:13 p.m.

Respectfully Submitted

Mary Jane Luther, Secretary  
Board of Directors  
Meeteetse Museum District