

**MEETEETSE MUSEUM DISTRICT
MINUTES OF THE BOARD
January 10, 2017**

President Larry Todd called the meeting of the Meeteetse Museum District to order at 7:00 P.M. on January 10, 2017 at the Meeteetse Museum.

Roll call: Board members present were: Larry Todd, Lili Turnell, Mervin Larsen, Lynn Sessions, David Randol, and Mary Jane Luther. Museum Director David Cunningham was present.

Consent Agenda: Dave Randol moved to approve the consent agenda. Mervin Larsen seconded the motion. All voted aye, motion carried.

Citizens Open Forum: none

Additions to the agenda:

New Business: Move "Part time education/program manager" to New Business
Bill payer in Treasurers absence
Staff field trip
Freezer

Ongoing: Bank signature cards
Credit card for Collections Manager

Mervin Larsen moved to accept additions to the agenda. Lynn Sessions seconded the motion. All voted aye, motion carried.

New Business:

Part time education/program manager: David will prepare a proposal with budget for the next meeting. Lili Turnell will prepare a budget summary of expenditures to date.

Bill payer in Treasurers absence: Lynn Sessions volunteered to pay bills in Treasures absence.

Freezer: David brought up the need for a freezer to deal with any potential issues with pests and to freeze new textiles before they come into the museum. David will check sources for procuring a chest freezer.

Ongoing Business:

Lili Turnell brought the signature card for First Bank. All officers signed the card.

Collections Manager Credit Card: Lili Turnell signed at the bank for a credit card for the Collections Manager.

Committee Reports: The Collections committee met on December 16. The Collections

Manager will prepare a report to be presented at the next meeting.

The board discussed “where we are with the Strategic Plan”. Committee members will review progress, David will get Alex up to speed on the process and a discussion will be held next month with board and staff in attendance.

For the Good of the Board: The board received a thank you from Six Man advertising.

Adjournment: President Larry Todd adjourned the meeting at 7:40 p.m.

Respectfully Submitted,

Mary Jane Luther, Secretary
Board of Directors
Meeteetse Museum District