

**MEETEETSE MUSEUM DISTRICT
MINUTES OF THE BOARD
June 13, 2017**

President Larry Todd called the meeting of the Meeteetse Museum District to order at 7:05 P.M. on June 13, 2017 at the Meeteetse Museum.

Roll call: Board members present were: Larry Todd, Lili Turnell, Lynn Sessions, Mervin Larsen, David Randol, and Mary Jane Luther. Museum Director David Cunningham was present.

Consent Agenda: Mervin Larsen moved to approve the consent agenda. Lynn Sessions seconded the motion. All voted aye, motion carried.

Citizens Open Forum: None.

Additions to the agenda:

New Business: Insurance Review

Ongoing: Budget Review
Quick Books

Committee Reports: Strategic Plan

Lili Turnell moved to accept the additions to the agenda. Dave Randol seconded the motion. All voted aye, motion carried.

New Business:

Special District Association: The board reviewed a letter received from a committee of Special District members concerning the potential for a Special District Association. Mary Jane Luther will respond to the letter expressing interest.

Yard: David Cunningham brought up the area between the Bank Museum and the outdoor exhibits. Planting grass was discussed. Also there are water and gas lines above ground in the storage annex yard. The board was agreeable to the grass proposal and David will have Bragg Plumbing look at the gas and water lines at the annex and give an estimate for capping.

Insurance Review: The yearly review of insurance policies is due. Larry Todd will contact Farmers Insurance and Lili Turnell will contact HBI and conduct the reviews.

Ongoing Business:

Minutes of the Special Meeting: Lili moved to change the word Reserve to Unrestricted. Mary Jane Luther seconded the motion. All voted aye, motion carried.

Roof drain estimate: Bragg Plumbing provided a plan to submit to WYDOT. A permit will be needed from the City of Meeteetse. Mary Jane Luther made the motion to approve up to \$2500

for the project to proceed when permits are in order. Mervin Larsen seconded the motion. All voted aye, motion carried.

Online Board Training: All board members have completed online board training. Mary Jane Luther will draft a statement for all Board Members to sign, stating completion, at the next meeting.

Budget update: Lili Turnell reported the latest figure for the 2017-2018 fiscal year, \$83,065.00, was provided by the Park County Treasurer. Lili brought the Board up to date with current year expenditures. The Budget Hearing will be held on July 18, 2017 at 6:00 p.m. Lynn Sessions moved to move the regular meeting to July 18, 2017 at 7:00 p.m. Dave Randol seconded the motion. All voted aye, motion carried.

Quick Books: Lili Turnell is getting updates for Quick Books.

Committee Reports:

Strategic Plan: The Board reviewed Goal 4.

For the Good of the Board: none

Adjournment: President Larry Todd adjourned the meeting at 8:10 p.m.

Respectfully Submitted,

Mary Jane Luther, Secretary
Board of Directors
Meeteetse Museum District