

MEETEETSE MUSEUM DISTRICT

MINUTES OF THE BOARD, Rescheduled Meeting

March 18, 2014

President Jim Allen called the regular meeting of the Meeteetse Museum District to order at 7:03 P.M. on March 18, 2014, at the Belden Museum.

Roll call: Board members present were; Yvonne Renner, Jim Allen, Lili Turnell, Mary Jane Luther, and Lynn Sessions. Museum director David Cunningham was present. Larry Todd was absent.

Consent Agenda: Lynn Sessions moved to approve the consent agenda. Mary Jane Luther seconded the motion. All voted aye. Motion carried.

Citizens Open Forum: No citizens were present.

Additions to the agenda:

New Business: Computer Problems

Ongoing Business: Bank Restoration

Lili Turnell moved to accept additions to the agenda. Lynn Sessions seconded the motion. All voted aye, motion carried.

New Business:

Computer Problems: David Cunningham's computer overheated and burned up. Rachel DeShong was able to move all of the files on the computer to the cloud so nothing was lost. David will need a new computer and would like to include a graphics program, which will allow more efficient communication with the contractor when designing interpretive materials. Lili Turnell moved to allow \$1500 for David to purchase a new computer. Lynn Sessions seconded the motion. All vote aye, motion carried.

New Employee: Sandy Luna was hired to work at the Bank Museum. She comes with a good set of skills and is a welcome addition to the museum staff.

Quick Books Payroll Update: Treasurer Lili Turnell said an update is needed to allow the program to figure payroll for more than three employees. An enhancement for \$100 will allow for unlimited employees. This will be good until March of 2015. Mary Jane Luther moved to approve the \$100 for the upgrade. Lynn Sessions seconded the motion. All voted aye, motion carried.

Ongoing Business:

Board policies, review and approval: The review and approval of the Personnel Policies was tabled until the next meeting.

Bank Restoration: The Board reviewed the project proposals from Wattle and Daub. There were some questions regarding the steps for some of the proposals. David will get more information and report back at the next meeting. The Foundation has expressed interest in a future project. David will work on a proposal to present at the Foundation's spring meeting. It would be great to complete all of the projects this summer.

Committee Reports:

Budget Committee: Jim Allen attended the budget training sponsored by the State of Wyoming, Department Revenue. Categories on the Museum's budget must match the State's budget categories and fit on the new form. The budget must be complete and to the Auditor by May 15, 2014. President Jim Allen and Treasurer Lili Turnell will meet March 21, 7:00 p.m. at St. Andrews Episcopal Church to set categories. The full budget committee will meet March 25, 7:00 p.m. at the Episcopal Church to begin the full budget process.

For the Good of the Board: The Board is very impressed by the upcoming planned activities including the new tour with the Native Plant Society, June 28th. On March 29th the Museum will be presenting the Belden Films at the Powell Museum, narrated by Lili Turnell. Harry Jackson exhibit opens April 5th.

Adjournment: Meeting adjourned at 7:54 p.m.

Respectfully Submitted

Mary Jane Luther, Secretary
Board of Directors
Meeteetse Museum District