

MEETEETSE MUSEUM DISTRICT

MINUTES OF THE BOARD

March 10, 2015

Vice President Larry Todd called the meeting of the Meeteetse Museum District to order at 7:05 P.M. on March 10, 2015 at the Belden Museum.

Roll call: Board members present were: Lili Turnell, Larry Todd, Lynn Sessions, Mary Jane Luther and Mervin Larsen. Museum director David Cunningham was present. Jim Allen was absent.

Consent Agenda: Mervin Larsen moved to approve the Consent Agenda. Lili Turnell seconded the motion. All voted aye, motion carried.

Citizens Open Forum: None present

Additions to the agenda: No additions to the agenda. Lynn Sessions moved to approve the agenda. Lili Turnell seconded the motion. All vote aye, motion carried.

New Business:

Demographics report: Director David Cunningham presented a report prepared by staff. The report included visitor home locations, day of week, time of day, special events and groups.

MAP Governance Self Study: Larry Todd explained the meeting of the assessment team. This included a self-test of collection documentation and record matching to items in collection. The initial assessment turned out better than expected. The board took a quiz on knowledge and ethics for museum boards. Discussion resulted in the board agreeing to develop a training manual for new board members. The assessment team will summarize the quiz results and write up an assessment.

Ongoing Business:

Video recordings: There was a discussion on video recording of meetings. No interest had been shown in the recordings. Lili Turnell moved to discontinue the video recordings. Lynn Sessions seconded the motion. All voted aye, motion carried.

Executive session: At 8:00 p.m. Mervin Larsen moved to go into Executive Session to discuss director evaluation and staff salaries. Lynn Sessions seconded the motion. All voted aye, motion carried. Open session resumed at 9:10 p.m.

Action from the Executive session: Staff salaries: Directors salary: \$46,350, Collection Managers salary: \$33,000, Archivist/Bookstore Managers salary: \$11/hour and Visitor Services salary: \$10/hour. Salaries will go into effect starting April 1, 2015. Lynn Sessions moved to approve

staff salaries. Mary Jane Luther seconded the motion. All voted aye, motion carried.

Committee Reports: None

For the Good of the Board: Dr. Todd has been appointed as a member to the National Register Review Board for the State of Wyoming.

Adjournment: Vice President Larry Todd adjourned the meeting at 9:45 p.m.

Respectfully Submitted,

Mary Jane Luther, Secretary
Board of Directors
Meeteetse Museum District