

**MEETEETSE MUSEUM DISTRICT
MINUTES OF THE BOARD
March 14, 2016**

President Jim Allen called the meeting of the Meeteetse Museum District to order at 7:03 P.M. on March 14, 2016 at the Belden Museum.

Roll call: Board members present were: Larry Todd, Lynn Sessions, Jim Allen, Lili Turnell, and Mary Jane Luther. Museum Director David Cunningham was present. Mervin Larsen was absent.

Consent Agenda: Larry Todd moved to approve the consent agenda. Lynn Sessions seconded the motion. All voted aye, motion carried.

Citizens Open Forum: None present.

Additions to the agenda:

New Business: Budget numbers

Lili Turnell moved to approve the addition to the agenda. Mary Jane Luther seconded the motion. All voted aye, motion carried.

New Business:

Scanner: The digital scanner is not working properly. Cost to repair would be more than a new scanner. Lili Turnell moved to purchase a new scanner. Mary Jane Luther seconded the motion. All voted aye, motion carried.

Downstairs lights: The board went downstairs to view the recently installed lights. The florescent lights are too bright and cast shadows because of the ceiling configuration. David will get a bid to install rope lights. Florescent lights will be left in place but switched off when not needed.

Collections budget: Purchases made in the previous year were not billed until the new budget year. The collections money left from the previous year went into reserves. A special budget meeting will be held to transfer the money back into the collections budget. The special meeting will be April 12, 2016 at 7:30 p.m., in the Meeteetse Museum Building, in conjunction with the regular monthly board meeting.

Ongoing Business: None

Committee Reports:

Strategic Committee: This is a work in progress. Lynn Sessions and Lili Turnell are working on an outline which will follow the format of the Long Range Plan. It will have a starting date of 2016. They will meet with Museum Staff to collaborate on the plan.

Ethics Committee: Larry Todd presented revisions to the plan for board review.

Disaster Committee: The committee has split the tasks and each member is working to gather information. Jim Allen has consulted with the Fire Department, the conservator of the BBCOW and contacted the Meeteetse School. One of the classes is making drawings of the floor plans using AutoCAD.

For the Good of the Board: Virginia Moore, who is working to develop the video about Black Footed Ferrets, sent a rough draft of a promotional video about the Meeteetse Museum. This is part of the Museums partnership with Content Lab LLC, who is producing the Ferret video. The Board viewed the video. When the video is complete, it will be posted on the Museum website.

Adjournment: President Jim Allen adjourned the meeting at 8:50 p.m.

Respectfully Submitted,

Mary Jane Luther, Secretary
Board of Directors
Meeteetse Museum District