

**MEETEETSE MUSEUM DISTRICT  
MINUTES OF THE BOARD  
October 11, 2022**

Vice President Pam Johnston called the meeting of the Meeteetse Museum Board to order at 5:00 p.m. at the Meeteetse Museums.

**Roll call:** Board members present were Jim Allen, Lynn Sessions, Lili Turnell and Pam Johnston. Mary Jane Luther and Larry Todd were absent. Interim Director Alex Deselms was present.

**Consent Agenda:** Jim Allen moved to approve the consent agenda. Pam seconded the motion. All voted aye. Motion carried.

**Citizens Open Forum:** None

**Additions to the Agenda:**

Ongoing Business:	Job Description
	Farm Bureau Insurance quote for building insurance
New Business:	November meeting date

Lynn moved to accept additions to the agenda as stated above. Lili seconded the motion. All voted aye. Motion carried

**New Business:**

**Bank Pipes:** Bragg plumbing can professionally winterize the pipes at the Bank Museum since it will not be open this winter. Lili will contact the Town of Meeteetse to shut off the water and Alex will make arrangements with Bragg. Lili moved to hire Bragg to do this service; Pam seconded the motion. All voted aye. Motion carried.

**November Meeting Date:** Jim Allen moved to re-schedule November's Board meeting until Tuesday, November 15<sup>th</sup> which is the first Tuesday following the General Election. Lili seconded the motion. All voted aye. Motion carried.

**Ongoing Business:**

**Olive Fell Copyright:** Alex brought the Board up to date on the research and communications she has had with the copyright attorney regarding the Olive Fell collection.

**Audit Report:** Whittle, Hamilton & Associates, P.C. has completed the Museum's Audit Report. All reports required by the State of Wyoming have been submitted.

**Job Description:** The Board discussed the open position at the Museum and the draft document advertising the position. A salary range of \$32k - \$35k was suggested with a closing date for applications of November 15<sup>th</sup> at 4:00 p.m. Lili moved to accept the Job Description as modified with the salary range and closing date as discussed. Pam seconded the motion. All voted aye. Motion carried.

**Farm Bureau Insurance Quote:** Lili will continue to work on a current quote for building insurance with Farm Bureau.

**Cleaning Days:** Board members and staff will plan on two work days set aside for "spring cleaning". Planned activities are to clean, inventory and organize the Education closet downstairs and the General Storage Building. The days set aside for this are October 14<sup>th</sup> and 15<sup>th</sup>.

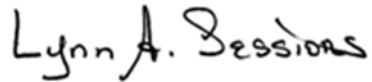
**Committee Reports:** None

**For the Good of the Board:**

The Wyoming Community Foundation has awarded the Museum \$3,540 in support of the bison education trunk. The Museum received a thank you letter from the National Wildlife Federation for a \$309 donation from the Museum as Members recently toured the Bison restoration area on the Wind River Reservation. The Museum received several donations during the month of October as well as membership dues. The Board would like to sincerely thank Alex Deselms for the extra time and effort she has put in as the Museum works through the hiring process for the open position.

**Adjournment:** The meeting was adjourned at 5:50 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Lynn A. Sessions". The signature is written in a cursive, flowing style.

Lynn A. Sessions, Member  
Board of Directors