

**MEETEETSE MUSEUM DISTRICT
MINUTES OF THE BOARD
January 14, 2025**

The meeting was called to order by Vice President Lynn Sessions of the Meeteetse Museum board at 5:05 p.m.

Roll call: Board members present were Lynn Sessions, Michael Oliver, Mary Jane Luther, Ashton Shepperson, Maria Kluesner and Joe Winkler attended via Zoom. Executive Director Alex Deselms attended via Zoom. Public Outreach and Engagement Director Elizabeth Foss was present. Lili Turnell, outgoing Board Member and Treasurer was present.

Consent Agenda: Mary Jane Luther moved to approve the Consent Agenda. Michael Oliver seconded the motion. All voted aye. Motion carried.

Citizens Open Forum: None

Additions to the Agenda: New Business: Bond for new Treasurer

Ongoing Business: Final payment to Ferguson Roofing

Michael Oliver moved to approve the agenda as amended. Maria Kluesner seconded the motion. All voted Aye. Motion carried.

New Business:

Election of Officers: Lynn Sessions read the bylaws description of duties for all offices.

Nominations for Officers:	President: Michael Oliver
	Vice President: Joe Winkler
	Treasurer: Lynn Session
	Secretary: Mary Jane Luther

Michael made the motion to approve the slate as presented. Ashton Shepperson seconded the motion. All voted aye. Motion carried.

President Michael Oliver assumed leadership of the meeting.

Bookkeeping/Accounting contract: Lili Turnell has spoken with Nikki Blake about the possibility of becoming the bookkeeper for the Meeteetse Museums Board and they will meet next week to go over what is expected. Lynn Sessions will also attend the meeting. This will be on the agenda for the February Board Meeting. Lili reminded the board that the new Treasurer will need to be bonded. Lili Turnell is paying bills in the interim transition. She is still bonded.

Bank Signature Cards: New signature cards are needed at First Bank in Cody. Officers will need to stop by the Bank to sign new signature cards.

Visitor Center Membership: The Museums have been at the \$500/year Gold Membership level with the Meeteetse Visitor Center. Board members and Staff felt this level was appropriate for services received and supporting the Center.

Ongoing Business:

Roof and Solar Panels: The roof is finished. The contractor installed the heat tape in the drain. Warranty inspection will take place when the weather improves. Alex Deselms is submitting a grant to the Park County Travel Council to help cover costs for solar panels. The installation of panels is on hiatus until spring and better weather. Alex Deselms is checking details to assure the solar panel installation is compatible with the roof. The Board discussed a yearly maintenance program for the roof offered by Ferguson Roofing. The annual fee is \$1,395.00. Mary Jane Luther moved to accept the Yearly Maintenance Program offered by Ferguson Roofing. Lynn Sessions seconded the motion. All voted aye. Motion carried.

LED Lighting upgrade: Bar T Electric completed most of the work. The office and dark room were not accessible. They left the bulbs which we can install or call them back when they can access the areas.

Front window: The crack in the window has not expanded. Alex Deselms is still working on estimates for window replacement. How many windows will be replaced depends on the cost. Both windows facing the Merc will need to be replaced at the same time.

Committee Reports:

Strategic Plan: The board discussed the need to complete a new strategic plan soon. A current plan is helpful to the Director when completing grant applications.

For the Good of the Board:

Alex told the board that a couple of hours of training are available with our fund-raising consultant before the end of the contract. She suggests we use an hour of the time for board refresher/training for all members. She will set it up for 6:00p.m after the next board meeting on February 11th. Lili Turnell reported \$1500 in year end donations. She plans to make the Belden Agreement a priority moving forward. The Board extends their thanks and appreciation to Lili for all the wonderful contribution she has made during her long tenure. Thanks to Alex and Elizabeth for their on-going dedication to the Meeteetse Museums. Welcome and thank you to our new board members: Joe Winkler, Maria Kluesner and Ashton Shepperson.

Adjournment: 6:30 p.m.

Respectfully Submitted,

Mary Jane Luther, Secretary
Board of Directors