

**MEETEETSE MUSEUM DISTRICT
MINUTES OF THE BOARD
January 13, 2026**

Vice President Joe Winkler called the regular meeting of the Meeteetse Museum Board to order at 5:03 p.m.

Roll call: Board members present were Joe Winkler, Lynn Sessions, Ashton Shepperson, and Mary Jane Luther. Maria Kluesner was absent. Director Alex Deselms and Public Outreach Engagement Director Elizabeth Foss were present.

Consent Agenda: Lynn Sessions moved to approve the consent agenda. Ashton Shepperson seconded the motion. All voted aye. Motion carried.

Citizens Open Forum: None

Additions to the Agenda:

New: Yearend giving report

Ashton Shepperson moved to approve the agenda as amended. Mary Jane Luther seconded the motion. All voted Aye. Motion carried.

New Business:

Board Member vacancy: Two letters of interest were submitted to the board for consideration. After reviewing the letters, Lynn Sessions moved to nominate Alan Doty to finish out the one-year vacancy. Joe Winkler seconded the motion. All voted aye. Motion carried.

Election of Officers: Ashton Shepperson made the motion to table the election of officers until the February board meeting. Lynn Sessions seconded the motion. All voted aye. Motion carried.

Affordable Accounting Contract: The contract runs February through December. Mary Jane Luther moved to sign the contract with Affordable Accounting. Ashton Shepperson seconded the motion. All voted aye. Motion carried.

Black Summit Group letter of engagement: This is the accounting firm we hired in 2025, with Joe Assey as CPA. The maximum cost of engaging will be \$3800, which includes filings with the State of Wyoming and the yearly audit. Lynn Sessions moved to sign the Letter of Engagement with Black Summit, correcting the Fiscal Year to 2025-2026. Ashton Shepperson seconded the motion. All voted aye. Motion carried. Lynn Sessions moved to approve the Black Summit FY 2024-2025 financial statement. Ashton Shepperson seconded the motion. All voted aye. Motion carried.

Intern expenses and funding: Budgeting for these expenses ended up in the wrong category. Black Summit corrected the error and submitted it back to the State. Nikki Blake explained the accounting categories to the board. She will provide a simplified Profit and Loss sheet, so it will be easier to follow. She also explained the importance of General Categories, with less emphasis on line items. We paid our last intern \$3362.96. Alex will visit with the Meeteetse Museum Foundation concerning their contribution to funding the intern.

Yearend giving report: Yearend donations to the Building Fund were \$16,615.

Ongoing Business:

Building and yard maintenance: Staff is searching for someone to clear snow this winter. Replacing the old toilets will be a priority during the time the Museum is closed to the public. Alex will be contacting Bragg Plumbing. Alex heard back from SHPO (State Historic Preservation Office) it will be o.k. with them to seal the windows shut upstairs in the Bank

Museum. A couple of contractors will be coming this Friday to make an assessment. We did not receive the grant from the Wyoming Community Foundation. Alex Deselms visited with them, and they are hesitant to award grants for capitol projects. It was suggested the Museum could apply again for program or general operations funding. Joe Winkler offered to look at the tree branches touching the Bank Museum and remove them. Staff encouraged the Board to look at the Hwy 120 and 290 corridor plans. Comments will be accepted until the end of the month.

Executive Session: None

Committee Reports: None

For the Good of the Board:

The Christmas Parade in Cody had an impressive turn out, described as “shoulder to shoulder”, despite the cold weather.

Adjournment: 6:11 p.m.

Respectfully Submitted,

Mary Jane Luther, Secretary
Board of Directors